



## EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

MANAMA

### ANNOUNCEMENT

#### INFORMATION BULLETIN NO. AAV-033-2018

The Philippine Embassy is hiring a Project Term Personnel (PTP) for the remaining duration of the Overseas Voter Registration/Certification, which ends on 30 September 2018.

#### Qualifications:

The PTP should be of legal age, a Filipino citizen with no derogatory records, who is not related to DFA organic personnel/official, whether in the Home Office or Foreign Service, within the fourth degree of consanguinity or affinity. The PTP must have a valid Bahrain Residence Permit/Visa.

The PTP will perform, but not limited to, the following duties and responsibilities:

- Assist with information dissemination;
- Increase awareness of the ongoing OV registration through promotional activities and events;
- Encode the names and contact details of Filipinos in the Post's area of jurisdiction through the Embassy's registration of Filipino nationals;
- Prepare materials for Overseas Voting registration;
- Answer queries regarding Overseas Registration;
- Assist Overseas Voting registrants;
- Perform tasks of an alternate VRM Operator;
- Remind registrants to vote and provide them with necessary information;
- Issue available Voter's ID to registrants; and
- Perform other services that may be required in the exigency of the service.

The employment contract will start immediately upon acceptance of the qualified applicant and will end on 30 September 2018.

Interested applicants must submit a biodata personally at the Philippine Embassy, Villa No. 939, Road 3220, Block 332, Mahooz, Manama, Kingdom of Bahrain, or through Email: [manama.pe@dfa.gov.ph](mailto:manama.pe@dfa.gov.ph). For other details, applicants may call telephone number 17721234 from Sunday to Thursday (8:00 a.m. – 5:00 p.m.), not later than 5 August 2018.

