



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

MANAMA

**PA-AAV-05-2018**

## REQUEST FOR QUOTATIONS

The Philippine Embassy in Manama, Kingdom of Bahrain, invites reputable companies to provide quotations for the lease Local and International Telecommunications Services System.

Quotations are to be submitted on or before 01 April 2018 through email at: [manama.pe@dfa.gov.ph](mailto:manama.pe@dfa.gov.ph) or personally at Villa No. 939, Road No. 3220, Block 332, Mahooz, Manama, Kingdom of Bahrain.

The Embassy will notify the company which has been selected in accordance with the procurement regulations, through email, personally and over the phone after deliberations have been completed.

Attached is the Terms of Reference.

For inquiries and clarification, regarding the above quotation, you may communicate with Ms. Josephine M. Tabangin, Property officer, of the Embassy, from Sunday 25 March 2018, to Sunday 01 April 2018, during office hours (8:00 a.m. -3:00 pm) through tel.: +973 17721234 and email: [manama.pe@dfa.gov.ph](mailto:manama.pe@dfa.gov.ph)



**TERMS OF REFERENCE  
TELECOMMUNICATIONS SERVICES  
FOR 2018**

<b>I.</b>	<p><b>BACKGROUND</b></p> <p>The Embassy of the Republic of the Philippines in the Kingdom of Bahrain intends to lease a Local and International Telecommunications Service (Desktop Telephone/s).</p>	
<b>II.</b>	<p><b>OBJECTIVE</b></p> <p>To provide efficient services to the public with 15 units IP Telephone, equipped with the latest software.</p>	
<b>III.</b>	<b>SPECIFICATIONS</b>	<b>STATEMENT OF COMPLIANCE</b>
	<p><b>A. Qualifications of the Lessor</b></p> <p>1. The Contractor is a corporation or company duly organized, existing and licensed under the laws of the Kingdom of Bahrain.</p>	
	<p><b>B. Duties of the Lessor</b></p> <p>1. The Lessor shall provide installation, cabling and testing of all the units to be leased</p> <p>2. The Lessor shall guarantee that the unit has an Ethernet switch port for small data file transfer.</p> <p>3. The Lessor shall issue a warranty for the hardware and replace any of the units in case of breakdown</p> <p>4. The Lessor shall bear the cost of repair and maintenance of the unit/s and shall assure prompt and reliable services.</p>	

<b>IV.</b>	<b>CONTRACT DURATION</b>  The Contract shall be signed within seven (7) days upon the Lessor's receipt of the Notice of Award and Notice to Proceed issued by the Embassy. The Contract shall take effect upon signing and shall be for a period of (9) months.	
<b>V.</b>	<b>RESERVATION</b>  The Embassy reserves the right to amend and revise the contract in the event that the Embassy is no longer satisfied with the services which could affect its implementation and operation.	
<b>VII.</b>	<b>TERMS OF PAYMENT</b>  The Approved Budget for the Contract is BHD 240 per month.	



**ALFONSO A. VER**  
Ambassador and  
Head Of Procuring Entity