



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

MANAMA

AAV-035-2020

REQUEST FOR QUOTATIONS

The Philippine Embassy in Manama, Kingdom of Bahrain invites reputable firms to provide quotations for Legal Retainer Services for the Philippine Embassy for the period between 1 January 2021 to 31 December 2021.

The agreement will involve the law firm to perform the following services:

1. Legal consultations;
2. Provide written legal opinions in the English Language on all matters involving the laws and regulations of the Kingdom of Bahrain;
3. Act as legal counsel, including initiating appropriate legal proceedings or defending against complaints or charges; preparing and filing the necessary pleadings and other papers; and appearing before the police, prosecutor, courts, tribunals or agencies of the Kingdom of Bahrain, for civil, administrative, labor, criminal and immigration cases, or other types of legal proceedings, from initial police or administrative investigation, including amicable settlement or mediation, up to the highest court or tribunal (i.e. Court of First Instance to the Supreme Court) in the Kingdom of Bahrain, either at the level of the government of constituent, or at the federal government level.
4. Draft or review contracts, agreements, affidavits, undertakings, and other legal documents;
5. Provide a lawyer, who is licensed to practice law in the country and fluent in the English Language, who shall be available for personal consultations with Filipinos on legal matters at the Client's office premises for at least 2 hours every week, and shall render legal advice to Client and its officials and staff, or to persons referred by the Client to the Lawyer.

Monthly rate quotation for a period of 12 months must be in US Dollar, and must be accompanied with a profile of the law firm and its lawyers.

The Embassy will receive quotations through email at: manamape@batelco.com.bh or personally at Villa No. 939, Road No. 3220, Block 332, Mahooz, Manama, Kingdom of Bahrain, on or before 22 November 2020 during office hours (Sunday-Thursday 8:00AM to 12:00PM).

The Embassy will notify the law firm which has been selected in accordance with the procurement / service regulations, through email, personally and/or over the phone after deliberations have been completed.

For additional details, inquiries and clarification regarding the above quotation, you may communicate with Consul Bryan Jess Baguio of the Embassy through email bryan.baguio@dfa.gov.ph.

