



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

MANAMA

PA-AAV-09-2018

REQUEST FOR QUOTATIONS

The Philippine Embassy in Manama, Kingdom of Bahrain, invites reputable companies to provide quotations for the lease of Local and International Telecommunications Services System.

Quotations are to be submitted on or before 09 April 2018 through email at: manama.pe@dfa.gov.ph or personally at Villa No. 939, Road No. 3220, Block 332, Mahooz, Manama, Kingdom of Bahrain.

The Embassy will notify the company which has been selected in accordance with the procurement regulations, through email, personally and over the phone after deliberations have been completed.

Attached is the Terms of Reference.


For inquiries and clarification, regarding the above quotation, you may communicate with Ms. Josephine M. Tabangin, Property officer, of the Embassy, from Monday 02 April 2018, to Monday 09 April 2018, during office hours (8:00 a.m. -3:00 pm) through tel.: +973 17721234 and email: manama.pe@dfa.gov.ph



**TERMS OF REFERENCE
TELECOMMUNICATION SERVICES
FOR 2018**

I.	BACKGROUND	
	The Embassy of the Republic of the Philippines in the Kingdom of Bahrain intends to lease a Local and International Telecommunications Service (Desktop Telephone/s).	
II.	OBJECTIVE	
	To provide efficient services to the public with 15 units IP Telephone, equipped with the latest software.	
III.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
	A. Qualifications of the Lessor	
	1. The Contractor is a corporation or company duly organized, existing and licensed under the laws of the Kingdom of Bahrain.	
	B. Duties of the Lessor	
	1. The Lessor shall provide installation, cabling and testing of all the units to be leased	
	2. The Lessor shall guarantee that the unit has an Ethernet switch port for small data file transfer	
	3. The Lessor shall issue a warranty for the hardware and replace any of the units in case of breakdown	
	4. The Lessor shall bear the cost of repair and maintenance of the unit/s and shall assure prompt and reliable services.	
IV.	CONTRACT DURATION	
	The Contract shall be signed within seven (7) days upon the Lessor's receipt of the Notice of Award and Notice to Proceed issued by the Embassy. The Contract shall take effect upon signing and shall be for a period of (8) months.	

V.	RESERVATION The Embassy reserves the right to amend and revise the contract in the event that the Embassy is no longer satisfied with the services which could affect its implementation and operation.	
VII.	TERMS OF PAYMENT The Approved Budget for the Contract is for the total price of BHD 2,160.000 which will be paid on a monthly basis at the rate proportionate to the number of months indicated in the contract.	


ALFONSO A. VER
Ambassador and Head
Of Procuring Entity